**PLEASE USE BLOCK CAPITALS –** all fields are required:

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Post Code:** |  |
| **Phone No.:** |  |
| **Email Address:** |  |
| **Day & Date of Hire:** |  |
| **Nature of Hire:** | **Please provide numbers of attendees. The Parish Hall insurance liability is limited to accommodate numbers noted on our website (ssqparishhall.co.uk) under T&Cs/Hall Facilities** |
| **Time & Duration:** |  |

I/We hereby confirm that I/We have read and agree to the hall hire Terms & Conditions and enclose/have submitted the initial payment payable to SSQ Hall Committee Ltd.

**Signed:**

**Date:**

**Please return the completed and signed form to the Booking Secretary:**

Mrs. Ros Whiting, 18 Newbourne Gardens, Lower Stanton St Quintin, SN14 6BX

Tel: 01666 837115. Email: [ros.whiting@btinternet.com](mailto:ros.whiting@btinternet.com)

Payments can be made by: cheque to SSQ Hall Committee Ltd, cash or bank transfer (sort: 30-91-99 a/c: 63793660). A reference number will be provided by the Booking Secretary. Where bank transfer is to be made, a booking will not be confirmed until the deposit is received into the hall’s bank account.

**Contact Us:** [ssqparishhall@gmail.com](mailto:ssqparishhall@gmail.com) **Find Us: website –** ssqparishhall.co.uk **Facebook:** stantonstquintinvillagehall