



## Parish Hall Ethics

### 1. Regular Parish Hirers Protection

Stanton St Quintin Hall Committee Ltd will endeavour to protect the interests of individuals who reside in the parish and have regular hire of the Parish Hall for the purposes of their business as follows:

- If the Booking Secretary receives a request to hire the Parish Hall by another individual for a purpose which is similar to that undertaken by the regular parish resident hirer, the request will be passed to the Parish Hall Chair and Deputy Chair.
- The Parish Hall Chair and Deputy Chair will review the request and make a decision based on the guidelines identified below.
- If the Chair and Deputy Chair are unable to make a decision (e.g. conflict of interest), the request will be forwarded to the full Committee and a majority decision will be accepted.

#### Decision Guidelines for allowing or refusing a hire:

**Regular hire:** will normally be refused to a competitor wishing to hire the Parish Hall where the Chair and Deputy Chair decide that the purpose is too similar to that of an existing regular parish hirer and is considered to be targeting the same market.

In making a decision to refuse a hire, the Chair and Deputy Chair will take into account the offering, day of the week and time of day and the targeted groups.

Where requests are forwarded to the Committee, the same review criteria as above apply to decision-making.

**One-off hire:** will normally be accepted providing the Chair and Deputy Chair are satisfied that the purpose will not undermine the business of the existing regular parish hirer.

### 2. Occasional Hirers Protection

Stanton St Quintin Hall Committee Ltd will allow competitors of occasional hirers to hire the Parish Hall without referral to the Chair and Deputy Chair.

The decision to accept the hire will rest with the Booking Secretary.

### 3. Leaflets & Business Cards

Stanton St Quintin Hall Committee Ltd provide notice-boards for the purpose of informing hall users, advertising events at or associated with the Parish Hall, or for community events. Leaflets and cards relating to these purposes only are to be attached to the boards; and with the prior agreement of the Booking Secretary.

Notice boards will be regularly reviewed by the Committee and any leaflets or cards placed without permission will be removed.

### 4. Further Information

The Stanton St Quintin Hall Committee Ltd operates the hall on behalf of the charity for the benefit, in the first instance, of Parish residents. Parish residents will be given priority in bookings of the hall for recreational purposes.